

Clara Barton Elementary School

764 Beverly Drive
West Mifflin, PA 15122
412-466-9131

Title I Parent / Family Engagement Policy for Clara Barton Elementary

Statement of Purpose

Clara Barton Elementary school is committed to providing a quality education for every student in the school. A child's potential for academic success improves significantly when the school, parent, and child form strong partnerships. Our school will include parents and students in our Title I program as required by Title I regulations.

Components of the Procedure

Clara Barton Elementary will:

- A. Provide a curriculum and instruction in a positive learning environment that allows students to achieve success and meet the Common Core State Standards of PA.

1. In Reading Clara Barton Elementary will provide the following:

- PA Common Core Standards are followed
- Staff members who are highly qualified in elementary education and many with backgrounds specific to reading
- Title I paraprofessionals who are highly qualified and meet the requirements of the district
- A certified Reading Specialist
- A Reading Specialist who will provide supplemental instruction and support for grades k-3
- Student Learning Objective (SLO) Assessments will be given three times per to use for data driven instruction
- A Reading Specialist, teaching staff, and administrator will identify students who may be at risk for reading difficulties through analyzations of the Acadience data.
- A Reading Specialist will collaborate with teachers to identify areas of targeted instructional support
- Research based reading series used Journeys
- Professional Development for all staff is provided through the district
- Morning staff meetings held
- Morning grade level meetings held
- Progress Reports sent home to parents midway through each nine weeks (four times per year)
- Report cards sent home to parents at the conclusion of each grading period (four times per year)
- Teacher made phone calls made weekly to ensure open lines of communication
- Title I Reading Specialist will work closely daily with the title I paraprofessional, teachers, and principal
- Title I teacher will consult with the counselor and speech therapist to best serve the needs of those students requiring additional services
- Conferences with the Title I Reading Specialist are available at the request of any parent

- The West Mifflin Area School District website includes a Title I section including attachments that are required as per title I regulations

2. In Math Clara Barton Elementary will provide the following:

- PA Common Core Standards are followed
- All staff members teaching math are highly qualified in elementary education
- InTo Math Series is used in grades K-3 with Waggle Math.
- Waggle Math Assessments will be given three times per year to assess student growth along a continuum in grades K-3 at the elementary level
- Waggle Math Diagnostic scores will be sent home to each parent three times per year to show growth
- Waggle Math Growth Monitoring will be given multiple times throughout the year to check for student growth
- Students in grades K-3 will utilize Waggle Math instructional lessons created specifically for their level of learning based on their placement scores from each diagnostic assessment.
- Students in grades K-3 will be provided lap tops to work through their supplemental reading lesson online through the Waggle Math program
- Title I teacher will work closely daily with the title I paraprofessional, teachers, and principal
- Conferences with the Title I Teacher are available at the request of any parent
- The West Mifflin Area School District website includes a Title I section including attachments that are required as per title I regulations
- Professional development is provided to staff
- Morning staff meetings held
- Morning grade level meetings held
- Progress Reports sent home to parents midway through each nine weeks (four times per year)
- Report cards sent home to parents at the conclusion of each grading period (four times per year)
- Teacher made phone calls made weekly to ensure open lines of communication

B. Hold an annual Title I Parent / Family Engagement Workshop to inform parents of their child's participation and the Title I services available in the West Mifflin Area School District.

- Involve families in the review of the District Parent and Family Engagement Policy at the annual Title I Parent and Family Engagement Workshop.
- The annual Title I Parent and Family Engagement Workshop will provide parents the opportunity to view the school-wide Title I plan for the West Mifflin Area School District.
- The West Mifflin Area School District will convene the meeting at a convenient time and location for families and offer an additional parent and family engagement opportunity annually.
- Parents will be given the opportunity to ask questions and make suggestions in regards to the Title I program within the school district.

C. Provide parents with frequent reports about their child's progress.

- Parent Teacher Conferences held annually in September
- SAP meetings held monthly when applicable for those students included in this program

- Informal conferences as necessary
 - Phone calls and emails to form a strong home school partnership
 - Progress Reports sent home to parents midway through each nine weeks (four times per year)
 - Report cards sent home to parents at the conclusion of each grading period (four times per year)
 - Acadience scores sent home three times per year for all students in grades K-3
 - Provide parents of incoming kindergarten students the opportunity to have their child assessed prior to the entrance of the new school year.
- D. Provide parents reasonable access to staff members before, during, and after school for scheduled meetings:
- Building meetings
 - Open House
 - Email and phone correspondence
 - Parent-Teacher Conferences
 - Family Engagement Workshops
- E. Provide parents information about the Title I school-wide plan at the elementary levels when needed or requested.
- F. Provide parents in grades K-3 a description of the I-Ready Diagnostic assessments that will be given three times throughout each school year.
- G. Clara Barton Elementary School Parent and Family Engagement Policy will build the school's capacity for strong parental participation. Parent participation means a two-way, meaningful communication involving student academic learning and other school activities, including
- that parents play an integral role in assisting their child's learning;
 - that parents are encouraged to be actively involved in their child's education at school;
 - that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.
- H. Clara Barton Elementary staff and District Title I staff will work jointly to ensure effective involvement of parents and families.
- I. The annual Parent and Family/Student/School Workshop will review:
- Needs Assessment Survey
 - Parent and Family Advisory meetings
 - End-of-Year Parent and Family Engagement Workshop
 - School Wide Plan
 - Family Engagement Survey Title I Needs Assessment for School Wide Planning
- J. The Clara Barton Elementary will utilize the PBIS (Positive Behavior Interventions and Supports) system to help ensure consistency of behaviors and expectations in all school settings. These settings include but are not limited to the following: the classroom, cafeteria, auditorium, hallways, restroom, playground, and school bus.

- School wide rewards will be utilized
- A staff led school wide incentive system will be used

K. School staff and parents will continuously work together to improve student achievement and help children reach their greatest potential.

The Clara Barton Elementary School's Parent / Family Engagement Involvement Policy will be reviewed annually. This document was reviewed and updated on August 1, 2023.